

Curriculum Development and Supplemental Materials Commission

An advisory body to the California State Board of Education

FINAL MINUTES OF MEETING: January 15-16, 2004

(Approved on April 9, 2004)

Report of Action

Thursday, January 15, 2004

Curriculum Commissioners Present:

Edith Crawford, Chair	Julie Maravilla
Norma Baker, Vice Chair	Michael Matsuda
William Brakemeyer	Mary-Alicia McRae
Milissa Glen-Lambert	Dr. Stan Metzenberg
Kerry Hamill	Dr. Charles Munger, Jr.
Dr. Deborah Keys	Rosa Perez
Wendy Levine	José Velasquez
Dr. Sandra Mann	Richard Wagoner

Curriculum Commissioners Absent

John Vasconcellos, Member of the Senate

State Board of Education Liaisons

1. Full Curriculum Commission:

Called to Order: 9:03 a.m. by Vice Chair Crawford.

1.B. Salute to the Flag led by Commissioner Velasquez.

1.C. Overview of the Agenda. Vice Chair Crawford stated there were no changes to the agenda. She announced that there are six new commissioners – Wendy Levine, Michael Matsuda, Mary-Alicia McRae, Dr. Charles Munger, Jr., José Velasquez, and Richard Wagoner. Yesterday the commission conducted an orientation for the new members.

1.D. Election of Chair, Vice Chair, and Three Executive Committee Members:

Vice Chair Crawford turned the gavel over to the Executive Director Dr. Thomas Adams who led the elections. This is the only time that a non-commissioner facilitates an agenda item. There were three elections to conduct. Dr. Adams opened the nominations for Curriculum Commission Chair. Commissioner Glen-Lambert nominated Commissioner Crawford. Commissioner Mann seconded the motion. With no further nominations, by acclamation, Commissioner Crawford was elected Chair of the 2004 Curriculum Commission.

Dr. Adams opened the nominations for Vice Chair. Commissioner Brakemeyer nominated Commissioner Keys. Commissioner Metzenberg nominated Commissioner Baker. The commissioners voted by ballot. Commissioner Baker was elected Vice Chair of the 2004 Curriculum Commission.

*Absent with cause notification submitted to Commission Chair in advance of the meeting

Curriculum Development and Supplemental Materials Commission

An advisory body to the California State Board of Education

FINAL MINUTES OF MEETING: January 15-16, 2004

(Approved on April 9, 2004)

Dr. Adams opened the nominations for three members to the Executive Committee. Commissioner Crawford nominated Commissioner Keys. Commissioner Hamill nominated Commissioner Metzenberg. Commissioner Baker nominated Commissioner Mann. With no further nominations, by acclamation, Commissioners Keys, Metzenberg, and Mann were elected to the Executive Committee of the 2004 Curriculum Commission. Dr. Adams turned the gavel over to the new Curriculum Commission Chair Edith Crawford.

1.E. Approval of minutes for November 2003 Meeting: Commissioner Brakemeyer moved to approve the November 2003 draft minutes with minor corrections. Commissioner Hamill seconded the motion. The motion carried.

1.F. Report of the Chair:

Chair Crawford reported that the State Board of Education (SBE) had approved the major recommendations of the Commission from the November 6-7, 2004 meeting. First, the SBE approved the Commission's recommendations for the foreign language adoption. She thanked both former Commission Chair Karen Yamamoto and former Commissioner Mary Coronado Calvario for their support and presentation before the SBE. Second, the SBE approved the Commission's recommended framework for the Visual and Performing Arts. She thanked former Commissioners Lora Griffin, Karen Yamamoto, and Roy Anthony for their presentations before the SBE. Last, the SBE appointed all recommended nominees for the Instructional Materials Advisory Panel (IMAP) members and Content Review Panel (CRP) members for the health adoption.

1.G. Executive Director's Report:

Dr. Adams congratulated the new Curriculum Commission Chair Edith Crawford. Dr. Adams reported that the Curriculum Framework and Instructional Resources (CFIR) Division has moved and the entire division – Clearinghouse for Specialized Media and Technology, CDE Press, Instructional Resources, and Curriculum Frameworks – is now located on the third floor. All telephone numbers and emails are unchanged. In other news, Dr. Adams touched on the Governor's budget, which calls for \$363 million for instructional materials or about \$61 per pupil. Some of the money, approximately half, would be available for budgetary items other than instructional materials. Dr. Adams discussed two supplemental items that were mailed to the commissioners – the revision to the Algebra appendix that was done by Commissioner Metzenberg, and a letter from Assembly Member Jackie Goldberg that was co-signed by thirty assembly members. Last, Dr. Adams stated that the Department is facing tough budget times and he encouraged the use of telephone and videoconferencing. He doesn't anticipate any reductions in state funding that would limit the Commission's work in the core functions of curriculum frameworks and instructional materials adoptions.

1.H. Report from the State Board of Education:

Nancy Inchinaga was not present. Both she and Robert Abernathy are no longer on the SBE for their terms have ended. Chair Crawford stated that later this year, the Commission hopes to have a dinner to honor them.

1.I. Correspondence/Requests from the State Board of Education: None

Curriculum Development and Supplemental Materials Commission

An advisory body to the California State Board of Education

FINAL MINUTES OF MEETING: January 15-16, 2004

(Approved on April 9, 2004)

1.J. Report of the California Department of Education: Susan Stickel, Deputy Superintendent, Curriculum and Instruction Branch. Susan Stickel shared some data on the total count of teachers who have been trained through AB 466 and principals who will be trained through AB 75. She reported that with the passage of AB 1485, which includes waiver classrooms, the Department has worked with the SBE staff to develop an amendment. The amendment plan has gone forward to the federal government and has just recently been approved. The Department will include the waiver classrooms within the Reading First Plan. Susan Stickel also reported that today was the deadline for the mathematics and science grants, totaling \$14 million from the federal government under Title 2. The grade focus for science is grades 4-8 and mathematics grades 5-9. The federal government requires a partnership with an institute of higher education. Susan Stickel also reported that she is on a panel that is developing career technical education standards. Legislation requires that standards are to be developed for career technical education and that after the standards are adopted a framework will be completed. In addition, She announced that Dianne Wilson-Graham has been recognized by her professional organization for her outstanding contribution. She updated the Commission on the Immediate Intervention Underperforming Schools Programs (II/USP), an Intervention process for schools that are struggling. The SBE and the Department are working together in the areas of mathematics and language arts for grades K-12, focusing on the nine essential components. There is technical assistance and support to help these struggling schools. Last, she reported that on December 22, Greg Geeting joined the Curriculum and Instruction Branch as a consultant.

1.K. Assessment Update: Geno Flores, Deputy Superintendent, Assessment and Accountability Branch provided an update on recent events involving assessment. He reviewed the California Assessment System 2003-04 chart that lays out all of the assessment systems for the year. Geno Flores stated that the No Child Left Behind (NCLB) Act of 2001 requires each state to administer three standards-based science tests every year, one within each of the following grade spans 3-5, 6-9, and 10-12. These tests will measure the science concepts and skills that students should know and be able to do. Educational Testing Service (ETS) field-tested a grade-5 science test in spring 2003 and will implement a grade-5 science test in spring 2004 that will meet the NCLB 3-5 grade span test requirement. At the January SBE meeting, the Board approved the grade level selection for test administration at grade 8 in the middle grades, assessing all of the grade 8 physical science standards, and grade 10 in the high school grade, assessing a combination of middle school life science and high school biology standards.

1.L. Update on Special Education: Alice Parker, Administrator, Special Education Division, provided an update on Special Education. She reported on a partnership that has been in place for the past couple of years between the CDE, Special Education Division, and the Riverside County Office of Education that uses California adopted textbooks and standards aligned curriculum. Today, she brought with her Jane Moore, Regional Director of Instructional Support Services for the Riverside County Office of Education, who is the coordinator of this joint effort. RCAT-Plus (Riverside County Achievement Team) is a process not a program. It is an assistance model for schools that want to improve student achievement. It is a collaborative process that aligns analyzed data and schools targets with professional training, resources, and accountability. RCAT-Plus has brought in special education students in an all-inclusive way for all students. The work at Riverside County Office of Education focuses on a unifying style of education to improve outcomes

Curriculum Development and Supplemental Materials Commission

An advisory body to the California State Board of Education

FINAL MINUTES OF MEETING: January 15-16, 2004

(Approved on April 9, 2004)

for all children in schools, in particular by looking at the data around the achievement of children with disabilities.

1.M. Legislation/Budget Update: Suzanne Rios provided a brief update on the state budget. On January 9, the Governor released his proposed plan for addressing the state's budget problem. There is roughly a \$15 billion imbalance between expenditures and revenue. The Governor proposes to address this problem with substantial spending cuts; a large shift of property taxes from local governments; as well as additional borrowing, deferrals, and fund shifts. The proposed cuts include health and social services programs and higher education, which will result in significant fee increases at the UCs and CSUs. The proposed budget, however, does not impose any new tax increases. In terms of education, the proposed budget suspends Prop 98 and re-bench the baseline. The revenue limit that is now in place will increase by approximately \$200 per pupil, which will average to approximately \$6,500 per pupil. Currently, there is \$175 million in the IMF fund that has been folded into the revenue limit. Other items that have been folded into the revenue limit include school improvement money, BTSA (Beginning Teacher Support & Assessment), and staff development programs. For instructional materials, districts have the discretion to use the \$175 million folded into the revenue limit as they see fit. In addition, another categorical budget item includes \$185 million designed for instructional materials if districts want to purchase them. The Superintendent of Public Instruction has written a letter to the Governor expressing his concerns regarding folding items that support beginning teachers and teachers that are already in the work force that need to be trained in standards-aligned curriculum.

1.N. Timeline for Adoption of Instructional Materials for 2005-2008:

Dr. Adams directed the commissioners to the timeline of adoptions for 2005-2008. Staff made revisions based on the commission's suggestions from the last meeting. Commission Chair Crawford asked for a motion to approve the revised timeline of adoptions for 2005-2008. Commission Brakemeyer moved to approve the revised timeline. Commissioner Baker seconded the motion. The motion carried.

1.O. Review of 2004 Commission Calendar:

Dr. Adams reviewed the 2004 Commission calendar. The current meeting dates present some problems for the work of the Commission. Dr. Adams presented a couple of suggestions. First, to keep the April meeting date, but move it from the 9th to the 5th, the day before the health adoption training begins. This meeting will serve for any unfinished business from this meeting that needs attention prior to the May meeting. There was a discussion. Commissioner Mann stated that April 5th was the first night of Passover. The meeting will, therefore, stay on Friday April 9th. Second, move the September meeting dates to September 30 and October 1. Third, move the November 9-10 meeting dates to December 2-3. Dr. Adams stated that at the May meeting, a revised calendar reflecting these changes will be brought to the Commission for action.

1.P. Other Matter/Public Comment: None

Curriculum Development and Supplemental Materials Commission

An advisory body to the California State Board of Education

FINAL MINUTES OF MEETING: January 15-16, 2004

(Approved on April 9, 2004)

2. Executive Committee:

The first item of business was the appointment of the chairs and members to the subject matter committees (SMCs). After the Executive Committee met and had a discussion, Dr. Adams announced the chairs and members of the SMCs.

- Electronic Learning Resources
Chair: Stan Metzenberg
Members: William Brakemeyer, Kerry Hamill, Wendy Levine, and José Velasquez
- Foreign Language
Chair: José Velasquez
Members: William Brakemeyer and Milissa Glen-Lambert
- Health
Chair: Sandra Mann
Members: Julie Maravilla, Mary-Alicia McRae, Charles Munger, and Richard Wagoner
- History-Social Science
Chair: Deborah Keys
Members: Norma Baker, Milissa Glen-Lambert, Michael Matsuda, and Rosa Perez
- Mathematics
Chair: Norma Baker
Members: Wendy Levine, Stan Metzenberg, Charles Munger, and Richard Wagoner
- Physical Education
Chair: Milissa Glen-Lambert
Members: Kerry Hamill, Michael Matsuda, Mary-Alicia McRae, and Rosa Perez
- Reading/Language Arts/English Language Development
Chair: Julie Maravilla
Members: Kerry Hamill, Deborah Keys, Mary-Alicia McRae, and José Velasquez
- Science
Chair: Sandra Mann
Members: Michael Masuda, Stan Metzenberg, Charles Munger, and Richard Wagoner
- Visual and Performing Arts
Chair: William Brakemeyer
Members: Wendy Levine and Julie Maravilla

Next, Dr. Adams announced the new liaison designations.

- Commission on Teacher Credentialing (CTC) – William Brakemeyer and Milissa Glen-Lambert
- California Learning Resources Network (CLRN) – Stan Metzenberg
- Digital California Project (DCP) – Rosa Perez
- California Subject Matter Projects (CSMP) – Karen Yamamoto (former Commissioner)

Chair Crawford then asked the Commissioners to review the Executive Committee goals for 2004.

1. Complete work on textbook weight and present findings to the State Board of Education (SBE).

Curriculum Development and Supplemental Materials Commission

An advisory body to the California State Board of Education

FINAL MINUTES OF MEETING: January 15-16, 2004

(Approved on April 9, 2004)

-
2. Continue to develop priorities for commissioner training, as needed, and within state budget funding capacity.
 3. Continue to develop strategies to connect standards, curriculum, professional development, and assessment.
 4. Implement continuous follow-up adoptions.

After a discussion, Commissioner Keys moved and Commissioner Baker seconded the motion to approve the Executive Committee goals for 2004. The motion carried.

2.E Textbook Weight

Gene Malarsky, Manager of Publication Sales for Mead-West Vaco, a producer of paper for the printing of textbooks, gave a presentation on the issue of changing the weight of paper in the printing of elementary and secondary textbooks and how this would affect the textbook quality and price. Mr. Malarsky stated that the National Association of Textbook Administrators (NASTA) has adopted national manufacturing standards, which set specifications for paper to be used in elementary and secondary pupil's editions. Paper specifications require that targets be met to achieve quality, readability, and durability standards. He stated that there are consequences of using lighter paper weight, however, further research is needed. The Commissioners directed many questions to Mr. Malarsky. Dr. Adams clarified the issues regarding the textbook maximum weight standards as required by the Legislature (AB 2532). Commissioner Mann asked for clarification regarding the SBE's mandate on this issue. Dr. Adams responded that the Board's direction was general, requesting feedback from the Commission to aid them in developing maximum weight standards. The SBE must act by July 1, 2004.

2.F Continuous Follow-up Adoptions

Chair Crawford asked Dr. Adams to report on this item. Dr. Adams reported that CFIR staff is working on implementing regulations for this legislation. SB 1058 allows for the charging of fees for review of instructional materials submitted during a follow-up adoption. Staff will be presenting these regulations before the SBE in March.

2.G Other Matters/Public Comment: None

Lunch Break: 12:05- 1:05 p.m.

3. Electronic Learning Resources Committee:

Committee Chair Metzenberg called the Electronic Learning Resources Committee to order and welcomed the 2004 committee members: Commissioners Brakemeyer, Hamill, Levine, and Velasquez. He asked for nominations for Vice Chair of the committee. Commissioner Hamill nominated Commissioner Brakemeyer. Commissioner Velasquez seconded the motion. With no further nominations, Commissioner Brakemeyer was elected Vice Chair by acclamation.

Commissioner Metzenberg reviewed the committee goals for 2003, noting that all had been met. He then asked the committee to consider the goals for 2004.

1. Provide consultation to the California Learning Resources Network (CLRN) project and direction to the SBE on the criteria and process document.

Curriculum Development and Supplemental Materials Commission

An advisory body to the California State Board of Education

FINAL MINUTES OF MEETING: January 15-16, 2004

(Approved on April 9, 2004)

-
2. Remain informed on national and statewide efforts in the area of electronic learning technologies, including the Digital California Project.
 3. Encourage publishers of adopted programs to submit to the CFIR Office information on their electronic learning resource components, and maintain a web site for the benefit of teachers.
 4. Provide direction to the SBE and the Governor's Office regarding the use of online materials in relation to the State's adopted materials.

After discussion, Commissioner Hamill moved to approve the goals for 2004. Commissioner Brakemeyer seconded the motion. The motion carried.

Commissioner Metzenberg referred the committee to documents in the Commission packet about the CLRN and reviewed the process to date. After discussion of CLRN "skill building" resources, clarification about the difference between CLRN and the ELRC, and comments from Nancy Sullivan, Bay Area School Reform Collaborative (BASRC) Studio Director (former Director of the CDE Data Management Division), no action was taken. Bridget Foster, CLRN Director, was introduced.

Other Matters/Public Comment: None

4. Health Subject Matter Committee:

SMC Chair Mann called the Health SMC meeting to order. She asked for nominations for Vice Chair of the committee. Commissioner Munger nominated Commissioner Maravilla. Commissioner McRae seconded the motion. With no further nominations, Commissioner Maravilla was elected Vice Chair by acclamation.

After a review of the 2003 goals, the following goals for 2004 were presented and discussed:

1. Continue to assist the CDE in the dissemination of the *Health Framework*.
2. Review and provide comments on all other CDE health publications.
3. Recommend Instructional Materials Advisory Panel (IMAP) and Content Review Panel (CRP) candidates to the SBE for participation in the 2004 Health Primary Adoption.
4. Conduct training and deliberations for the 2004 Health Primary Adoption.

Commissioner Munger moved to approve the goals for 2004. Commissioner Wagoner seconded the motion. The motion carried.

The Committee reviewed the selection criteria for IMAP members and CRP experts for of evaluation K-8 instructional materials for the 2004 Health Primary Adoption. After a discussion, the committee took the following action.

- IMAP
Commissioner McRae moved to recommend candidate #29 to the full Curriculum Commission for appointment as an IMAP member. Commissioner Munger seconded the motion. The motion carried.
- CRPs
Commissioner Munger moved to recommend candidates #307, #308 and #322 to the full Curriculum Commission for appointment as CRP experts. Commissioner McRae seconded the motion. The motion carried.

Curriculum Development and Supplemental Materials Commission

An advisory body to the California State Board of Education

FINAL MINUTES OF MEETING: January 15-16, 2004

(Approved on April 9, 2004)

After a discussion on the dates for legal and social compliance review which conflict with the meeting dates for the Curriculum Commission, Commissioner McRae moved to reschedule the legal and social compliance review for May 5, 6, and 7, 2004 instead of May 20-21, 2004. Commissioner Munger seconded the motion. The motion carried.

Other Matters/Public Comment: None

5. Science Subject Matter Committee:

SMC Chair Mann called the Science SMC meeting to order. She asked for nominations for Vice Chair of the committee. Commissioner Metzenberg nominated Commissioner Munger. Commissioner Matsuda seconded the motion. With no further nominations, Commissioner Munger was elected Vice Chair by acclamation.

Commissioner Mann invited members to review committee goals for 2003 and suggested goals for 2004. There were no additional goals suggested, and the committee voted to accept the following goals for 2004:

1. Continue to assist the CDE in the dissemination of the *Science Framework*.
2. Submit the evaluation criteria for the 2006 Science Primary Adoption to the SBE.
3. Prepare for the 2006 Science Primary Adoption.
4. Remain informed on the status of science assessment.

Commissioner Mann opened discussion of the draft criteria and gave a brief history of the committee's work on the criteria. She also responded to the letter from Assembly member Goldberg's office, which included signatures from a number of legislators. Commissioner Metzenberg also commented on the correspondence and e-mails received by CFIR regarding the percent of time spent on hands-on instruction contained in the criteria. Commissioner Matsuda requested clarification of one comment in the letter pertaining to Commission on Teacher Credentialing (CTC) and Don Kairott and Tom Adams provided information. Commissioner Keys asked for a clarification regarding the 20-25 percent issue in relationship to Delta materials.

Commissioner Mann reported on her role as a content reviewer of the Delta materials and their connection with the science content standards. She was critical of the materials in relationship to being standards aligned.

Commissioner Mann invited committee members to provide input on the criteria and asked Commissioner Metzenberg to share his suggestions with the rest of the committee. Changes were primarily made to the criteria under Category 1.

At the conclusion of the discussion, Commissioner Mann invited public comment. The following individuals addressed the committee with their concerns: Bob Lucas, Delta Publishing; Damon Jansen, Teacher; Rebecca Carino, Teacher; Rachel Jordan, Teacher; Donald Yost, Teacher; Gloria Yost, Teacher; Christine Bertrand, CSTA. Their concerns related to the issue of the 20-25 percent of instructional time and direct instruction language in the criteria.

Curriculum Development and Supplemental Materials Commission

An advisory body to the California State Board of Education

FINAL MINUTES OF MEETING: January 15-16, 2004

(Approved on April 9, 2004)

At the end of the public comment, Commissioner Metzenberg addressed the concerns and Commissioner Mann invited members to suggest additional edits.

Those edits were made, and accepted by the members. Commissioner Mann asked for a motion to accept the draft and forward to the full Commission for approval. Commissioner Munger moved to accept the criteria, Commissioner Wagoner seconded the motion, and members voted unanimously on the motion.

With no further comments from commissioners or the public, Commissioner Mann adjourned the Science SMC.

6. Mathematics Subject Matter Committee:

SMC Chair Baker called the Mathematics SMC meeting to order. She asked for nominations for Vice Chair of the committee. Commissioner Munger nominated himself. The motion was seconded by all of the other committee members. With no further nominations, Commissioner Munger was elected Vice Chair by acclamation.

After a review of the 2003 goals, the following goals for 2004 were presented and discussed:

1. Approve a draft mathematics framework for field review in January 2004.
2. Review and approve questions for the field review.
3. Conduct the field review of the draft mathematics framework from February to March 2004.
4. Take action on the draft mathematics framework in November 2004.

Commissioner Metzenberg moved to approve the goals for 2004. Commissioner Levine seconded the motion. The motion carried.

Tom Akin, CFIR Staff, gave an update on the timeline. The commission then reviewed new edits for the following components:

Chapter 5: "Assessment"

Chapter 6: "Universal Access"

Chapter 10 "Evaluation Criteria"

Appendix C: "Compound Interest Lesson"

Appendix F: "Algebra Readiness"

Glossary

The Mathematics SMC approved chapter 5, Chapter 6, and the Glossary. Appendix C will be given final edits by Commissioners Munger and Wagoner. Appendix F and the Evaluation Criteria will be edited by CDE consultant Bill Tarr, Standards and Assessment Division, and all three components will be reviewed by the Mathematics SMC in a teleconference on Monday, January 26, 2004 from 3:00-5:00 p.m. Commissioner Metzenberg made a motion to accept this proposal and Commissioner Munger seconded the motion. The motion carried.

Other Matters/Public Comment: Sheri Willebrand, California Mathematics Council.

Curriculum Development and Supplemental Materials Commission

An advisory body to the California State Board of Education

FINAL MINUTES OF MEETING: January 15-16, 2004

(Approved on April 9, 2004)

Report of Action

Friday, January 16, 2004

Curriculum Commissioners Present:

Edith Crawford, Chair	Julie Maravilla
Norma Baker, Vice Chair	Michael Matsuda
William Brakemeyer	Mary-Alicia McRae
Milissa Glen-Lambert	Dr. Stan Metzenberg
Dr. Deborah Keys	Dr. Charles Munger, Jr.
Wendy Levine	José Velasquez
Dr. Sandra Mann	Richard Wagoner

Curriculum Commissioners Absent

Kerry Hamill*

Rosa Perez*

John Vasconcellos, Member of the Senate

State Board of Education Liaisons

Called to order: 8:35 a.m.

7. Foreign Language Subject Matter Committee:

SMC Chair Velasquez called the Foreign Language SMC meeting to order. He asked for nominations for Vice Chair of the committee. Commissioner Brakemeyer nominated Commissioner Glen-Lambert. With no further nominations, Commissioner Glen-Lambert was elected Vice Chair by acclamation.

After a review of the 2003 goals, the following goals for 2004 were presented and discussed:

1. Continue to assist the CDE in the dissemination of the *Foreign Language Framework*.
2. Continue the dissemination of information on the SBE Adopted 2003 Foreign Language Instructional Materials.

Commissioner Brakemeyer moved to approve the goals for 2004. Commissioner Glen-Lambert seconded the motion. The motion carried.

CFIR staff provided an update on the post adoption briefing held for publishers. SMC Chair Velasquez requested the CFIR staff to explore using email lists of foreign language associations for teachers to disseminate information on the *Foreign Language Framework* and the adoption list, and link the foreign language web page with CDE Press for information to purchase the framework. CFIR staff suggested a letter to be

Curriculum Development and Supplemental Materials Commission

An advisory body to the California State Board of Education

FINAL MINUTES OF MEETING: January 15-16, 2004

(Approved on April 9, 2004)

written to schools of education at higher education institutions to notify them of the *Foreign Language Framework* and the adoption list.

Other Matters/Public Comment: None

8. Reading/Language Arts/English Language Development Subject Matter Committee:

SMC Chair Maravilla called the Reading/Language Arts/ELD SMC meeting to order. She asked for nominations for Vice Chair for the committee. Commissioner McRae nominated Commissioner Keys. Commissioner Brakemeyer seconded the motion. With no further nominations, Commissioner Keys was elected Vice Chair by acclamation.

After a review of the 2003 goals, the following goals for 2004 were presented and discussed:

1. Develop a plan for possible update of the *Reading/Language Arts Framework* in 2004.
2. Continue to review and provide input on all other CDE RLA/ELD publications.

Commissioner Velasquez moved to approve the goals for 2004. Commissioner Keys seconded the motion. The motion carried.

Other Matters/Public Comment: None

9. History-Social Science Subject Matter Committee:

SMC Chair Keys called the History-Social Science SMC meeting to order. She asked for nominations for Vice Chair of the committee. Commissioner Baker nominated Commissioner Matsuda. Commissioner Glen-Lambert seconded the motion. With no further nominations, Commissioner Matsuda was elected Vice Chair by acclamation. After a review of the goals for 2003, the following goal for 2004 was presented and discussed:

1. To prepare for and facilitate the 2005 History Social Science Primary Adoption, including the recruitment and recommendation of members for the 2005 History Social Science Primary Adoption Instructional Materials Advisory Panels (IMAPs) and Content Review Panels (CRPs).

Commissioner Baker moved to approve the goal for 2004. Commissioner Matsuda seconded the motion. The motion carried.

Susan Martimo, CFIR Staff, gave a brief status report on the 2005 History-Social Science Primary Adoption. A cover letter from Jack O'Connell to accompany the IMAP and CRP application forms is being developed. The recruitment begins in February. Tom Adams will be presenting on the upcoming adoption and recruiting IMAP and CRP members at the California Council for the Social Studies in Burbank on March 5. The first publishers' bulletin of the 2005 adoption including questions and answers is being edited now.

Curriculum Development and Supplemental Materials Commission

An advisory body to the California State Board of Education

FINAL MINUTES OF MEETING: January 15-16, 2004

(Approved on April 9, 2004)

Other Matters/Public Comment:

Jana Flores, Executive Director of the California History Social Science Project, addressed the Commission, expressing appreciation for the work of the Commission. She also pledged the support of the History Social Science Project to actively recruit members for the IMAP and CRP.

10. Visual and Performing Arts (VPA) Subject Matter Committee:

SMC Chair Brakemeyer called the VPA SMC meeting to order. He asked for nominations for Vice Chair of the committee. Commissioner Maravilla nominated Commissioner Levine. With no further nominations, Commissioner Levine was elected Vice Chair by acclamation.

After a review of the 2003 goals, the following goals for 2004 were presented and discussed.

1. Assist the CDE in the dissemination of the *Visual and Performing Arts Framework*.
2. Examine the criteria for the 2006 VPA Primary Adoption.
3. Begin preparation for the 2006 VPA Primary Adoption.

Commissioner Levine moved to approve the goals for 2004. Commissioner Maravilla seconded the motion. The motion carried.

Don Kairott provided a status report on the movement of the framework through the publication process. The target date for the completion of publication is summer 2004 with dissemination in the fall of 2004.

Other Matters/Public Comment: None

11. Physical Education Subject Matter Committee:

SMC Chair Glen-Lambert called the Physical Education SMC meeting to order. She asked for nominations for Vice Chair of the committee. Commissioner Matsuda nominated Commissioner Perez. With no further nominations, Commissioner Perez was elected Vice Chair by acclamation.

Dianne Wilson-Graham, CDE Staff, provided an update on the development of the physical education content standards. The timeline for the completion of the standards is October 2004.

SMC Chair Glen-Lambert asked staff if the commission could begin work on the revision of the framework while the standards are being developed. In response, Dr. Adams stated that the timeline for the revision could be updated and the applications for the Curriculum Framework and Criteria Committee (CFCC) would be developed, but the actual selection of the CFCC members would have to await the completion of the content standards.

Curriculum Development and Supplemental Materials Commission

An advisory body to the California State Board of Education

FINAL MINUTES OF MEETING: January 15-16, 2004

(Approved on April 9, 2004)

After a review of the 2003 goals, the committee established the following goal for 2004.

1. Remain informed and follow the development of the physical education content standards.

The committee recommended an additional goal:

2. Take action, as needed, to prepare for the revision of the *Physical Education Framework*.

After a discussion, Commissioner McRae moved to approve the goals for 2004. Commissioner Matsuda seconded the motion. The motion carried.

Other Matters/Public Comment: None

12. Full Curriculum Commission Reconvenes/Reports/Action of Subcommittees:

Commission Chair Crawford asked the Chairs of the SMC for a report on the committees' action items.

Executive Committee:

Commission Chair Crawford reported that Commissioner Baker was elected Vice Chair of the 2004 Curriculum Commission and Commissioners Keys, Mann, and Metzenberg were elected to the 2004 Executive Committee.

Action #1: Executive Committee goals for 2004.

1. Complete work on textbook weight and present findings to the State Board of Education.
2. Continue to develop priorities for commissioner training, as needed, and within state budget funding capacity.
3. Continue to develop strategies to connect standards, curriculum, professional development, and assessment.
4. Implement continuous follow-up adoptions.

Commissioner Keys moved to approve the proposed goals for 2004. Commissioner Velasquez seconded the motion. The motion carried.

Electronic Learning Resources Committee:

Committee Chair Metzenberg reported that Commission Brakemeyer was elected Vice Chair of the committee.

Action #1: Electronic Learning Resources Committee Goals for 2004.

1. Provide consultation to the California Learning Resources Network (CLRN) project and direction to the SBE on the criteria and process document.
2. Remain informed on national and statewide efforts in the area of electronic learning technologies, including the Digital California Project.

Curriculum Development and Supplemental Materials Commission

An advisory body to the California State Board of Education

FINAL MINUTES OF MEETING: January 15-16, 2004

(Approved on April 9, 2004)

-
3. Encourage publishers of adopted programs to submit to the Curriculum Frameworks and Instructional Resources (CFIR) Office information on their electronic learning resource components, and maintain a web site for the benefit of teachers.
 4. Provide direction to the SBE and the Governor's Office regarding the use of online materials in relation to the State's adopted materials.

Commissioner Velasquez moved to approve the proposed goals for 2004.

Commissioner Brakemeyer seconded the motion. The motion carried.

Health Subject Matter Committee:

SMC Chair Mann reported that Commissioner Maravilla was elected Vice Chair of the committee.

Action #1: Health SMC goals for 2004.

1. Continue to assist the CDE in the dissemination of the *Health Framework*.
2. Review and provide comments on all other CDE health publications.
3. Recommend Instructional Materials Advisory Panel (IMAP) and Content Review Panel (CRP) candidates to the SBE for participation in the 2004 Health Primary Adoption.
4. Conduct training and deliberations for the 2004 Health Primary Adoption.
5. Recommend for adoption health instructional materials in grades K-8 to the SBE.

Commissioner Brakemeyer moved to approve the proposed goals for 2004.

Commissioner Munger seconded the motion. The motion carried.

Action #2: Recommend to the State Board Applicant #29 to the Health Instructional Materials Panel (IMAP). Commissioner Baker moved to recommend to the State Board Applicant #29 to the Health IMAP. Commissioner Glen-Lambert seconded the motion. The motion carried.

Action #3: Recommend to the State Board Applicants #307, 308, and 322 to the Health Content Review Panel (CRP). Commissioner McRae moved to recommend to the State Board Applicants #307, 308, and 322 to the Health CRP. Commissioner Brakemeyer seconded the motion. The motion carried.

Action #4: Approve to change the Legal and Social Compliance Review (LCC) dates from May 20-22, 2004 to May 5-7, 2004. Commissioner Matsuda moved to change the LCC dates from May 20-22, 2004 to May 5-7, 2004. Commissioner Baker seconded the motion. The motion carried.

Science Subject Matter Committee:

SMC Chair Mann reported that Commissioner Munger was elected Vice Chair of the committee.

Action #1: Science SMC goals for 2004.

Curriculum Development and Supplemental Materials Commission

An advisory body to the California State Board of Education

FINAL MINUTES OF MEETING: January 15-16, 2004

(Approved on April 9, 2004)

-
1. Continue to assist the CDE in the dissemination of the *Science Framework*.
 2. Submit the evaluation criteria for the 2006 Science Primary Adoption to the SBE.
 3. Prepare for the 2006 Science Primary Adoption.
 4. Remain informed on the status of science assessment.

Commissioner Wagoner moved to approve the proposed goals for 2004. Commissioner McRae seconded the motion. The motion carried.

Public Comment: Larry Wolf, physicist, general atomics.

Action #2: Science Criteria

SMC Chair Mann reviewed the draft science criteria with the revisions made by the SMC. Commissioner Velasquez moved to approve the criteria as revised by the SMC. Commissioner Brakemeyer seconded the motion. The motion was carried.

Mathematics Subject Matter Committee:

SMC Chair Baker reported that Commissioner Munger was elected Vice Chair of the committee.

Action #1: Mathematics SMC goals for 2004.

1. Approve a draft mathematics framework for field review in January 2004.
2. Review and approve questions for the field review.
3. Conduct the field review of the draft mathematics framework from February to March 2004.
4. Takes action on the draft mathematics framework in November 2004.

Commissioner Levine moved to approve the proposed goals for 2004. Commissioner Wagoner seconded the motion. The motion carried.

Action #2: Draft mathematics framework

A conference call is scheduled for Monday, January 26, 2004 from 3:00-5:00 p.m. to finish reviewing the draft mathematics framework. Commissioner Velasquez moved to give the Mathematics SMC the authority to approve the final edits for the Appendix C, Appendix F, and the Evaluation Criteria through the teleconference on January 26, 2004. Commissioner Brakemeyer seconded the motion. The motion carried.

Action #3: Second conference call

A second conference call, if needed, is scheduled for Friday, January 30, 2004 from 3:00-5:00 p.m. to finish reviewing the draft mathematics framework.

Commissioner Maravilla moved to approve the second conference call. Commissioner Velasquez seconded the motion. The motion carried.

Foreign Language Subject Matter Committee:

SMC Chair Velasquez reported that Commissioner Glen-Lambert was elected Vice Chair of the committee.

Curriculum Development and Supplemental Materials Commission

An advisory body to the California State Board of Education

FINAL MINUTES OF MEETING: January 15-16, 2004

(Approved on April 9, 2004)

Action #1: Foreign Language SMC goals for 2004.

1. Continue to assist the California Department of Education (CDE) in the dissemination of the *Foreign Language Framework*.
2. Continue the dissemination of information on the SBE Adopted 2003 Foreign Language Instructional Materials.

Commissioner Brakemeyer moved to approve the proposed goals for 2004.

Commissioner Baker seconded the motion. The motion carried.

Reading/Language Arts/English Language Development (ELD) Subject Matter Committee:

SMC Chair Maravilla reported that Commissioner Keys was elected Vice Chair of the committee.

Action #1: Reading/Language Arts/ELD SMC goals for 2004.

1. Develop a plan for possible update of the *Reading/Language Arts Framework* in 2004.
2. Continue to review and provide input on all other CDE RLA/ELD publications.

Commissioner Velasquez moved to approve the proposed goals for 2004.

Commissioner Brakemeyer seconded the motion. The motion carried.

History-Social Science Subject Matter Committee:

SMC Chair Keys reported that Commissioner Matsuda was elected Vice Chair of the committee.

Action #1: History-Social Science SMC goal for 2004.

1. Prepare for and facilitate the 2005 History-Social Science Primary Adoption, including the recruitment and recommendation of members for the 2005 History-Social Science Primary Adoption IMAPs and CRPs.

Commissioner McRae moved to approve the proposed goal for 2004. Commissioner Brakemeyer seconded the motion. The motion carried.

Visual and Performing Arts (VPA) Subject Matter Committee:

SMC Chair Brakemeyer reported that Commissioner Levine was elected Vice Chair of the committee.

Action #1: VPA SMC goals for 2004.

1. Assist the CDE in the dissemination of the *Visual and Performing Arts Framework*.
2. Examine the criteria for the 2006 VPA Primary Adoption.
3. Begin preparation for the 2006 VPA Primary Adoption.

Commissioner Velasquez moved to approve the proposed goals for 2004.

Commissioner Matsuda seconded the motion. The motion carried.

Curriculum Development and Supplemental Materials Commission

An advisory body to the California State Board of Education

FINAL MINUTES OF MEETING: January 15-16, 2004

(Approved on April 9, 2004)

Physical Education Subject Matter Committee:

SMC Chair Glen-Lambert reported that Commissioner Perez was elected Vice Chair of the committee.

Action #1: Physical Education SMC goals for 2004.

1. Remain informed and follow the development of the physical education content standards.
2. Take action, as needed, to prepare for the revision of the *Physical Education Framework*.

Commissioner Velasquez moved to approve the proposed goals for 2004.

Commissioner Brakemeyer seconded the motion. The motion carried.

Reports from Commission Liaisons: None

Individual Commissioners Reports: None

Other Matters/Public Comment:

Sheri Willebrand, a former Curriculum Commission member, stated that she would be attending the Commission meetings as a representative to the California Mathematics Council.

The Curriculum Commission meeting adjourned at 11:08 a.m.

For further information about the minutes, please contact the Curriculum Development and Supplemental Materials Commission or the Curriculum Frameworks and Instructional Resources Division Office, California Department of Education, 1430 N Street, Room 3207, Sacramento, CA, 95814; telephone (916) 319-0881; fax (916) 319-0161.